

Medical Coding and Billing - Patient Access Associate Certificate

West Burlington Campus, and Online

Program Information

You've got great people skills and enjoy working in the healthcare registration setting. You will have a basic understanding of patient check in, assisting with insurance information, scheduling appointments, and helping people with their healthcare access needs.

The Patient Access Associate program prepares students for the front line of healthcare services for patients entering a hospital or clinic. Students will learn customer service skills, medical terminology, registration and scheduling skills, specifics of revenue cycle, basic computing skills, and use of electronic health records, HIPPA training and other standards of care, and different types of insurance offerings.

The Patient Access Associate will assist patients to effectively navigate health appointments with providers or services.

Upon successful completion of the four courses contained in the program the student will earn the Patient Access Associate Certificate.

Instructor and Staff

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Program Requirements

Fall Semester I	Credit
HSC-114 Medical Terminology	3
MAP-401 Medical Law and Ethics	1
MAP-431 Human Relations	1
CPC-170 Patient Access to Healthcare	2
Semester Total.....	7
Program Total.....	7